

SC / MLA

Reports of Elected Officers, Appointed Officials, and Committees

November 2007

SECRETARY/TREASURER'S REPORT

Southern Chapter Medical Library Association

Executive Board Meeting Minutes

Tuesday, May 22, 2007
Philadelphia Marriott Downtown, Grand Ballroom K
7:00 AM – 9:00 AM

The meeting was called to order by Chair Priscilla Stephenson at 7:11 AM

Present:

Jason Baker, Southern Expressions Co-Editor
Jane Bridges, Chapter Council Alternate
Carolyn Brown, Public Relations Committee Chair
Judy Burnham, Chair-Elect/Program Committee Chair
Sandra Canham, Membership Database Manager
Kate Daniels, Parliamentarian
Lisa Ennis, Archivist
Sandra Franklin, Strategic Planning Chair
Cynthia Henderson, Credentialing Liaison
Darlene Kelly, Professional Development Committee Co-Chair
Linda Garr Markwell, Benchmarking Liaison
Nicole Mitchell, Southern Expressions Co-Editor
Roxanne Nelson, Secretary/Treasurer
Justin Robertson, Website Coordinator
Ellen Sayed, Professional Development Committee Co-Chair
Priscilla Stephenson, Chair
Toni Yancey, Bylaws Committee Chair

Officer and Committee Reports

Secretary/Treasurer Roxanne Nelson offered two sets of minutes for approval from the Southern Chapter Board meetings in Atlanta.

Chair **Priscilla Stephenson** called for a motion to approve the minutes from the October 13, 2006 Board meeting. **Jane Bridges** moved to approve; **Toni Yancey** seconded; minutes were approved unanimously.

Chair Stephenson then called for a motion to approve minutes from the October 16, 2006 Board meeting. **Judy Burnham** moved to approve; **Jason Baker** seconded; minutes were approved unanimously.

Secretary/Treasurer Nelson announced results of email voting among members of the Executive Board since the previous meeting in Atlanta. Two motions were offered.

1. Motion was whether to fund two Chapter Roundtable lunches at the MLA Annual Meeting, offered by Chapter Council representative Danny O'Neal on March 19, 2007. His motion read as follows: "I move that Southern Chapter support the MLA 2007 Roundtables Luncheon by sponsoring 2 'free lunch' seats in the amount of \$60.00." His motion was seconded by Pam Neumann and was passed unanimously by the Board via email vote.

2. Motion was called for by Chair Stephenson on April 23, 2007, to approve the criteria for the T. Mark Hodges Award as submitted by the Ad Hoc T. Mark Hodges Committee. Laura Cane moved to adopt the

report and criteria as submitted by the Committee; Pam Neumann seconded, and the motion was passed unanimously by the Board via email vote.

Since Bookkeeper **Pam Neumann** was not present at the meeting, Secretary/Treasurer Nelson offered in her place the SCMLA Fiscal Report summary from October 1 2006 through May 1 2007. **Kate Daniels** moved that the report be approved as submitted. **Jane Bridges** seconded the motion, and it was passed unanimously.

Chair-Elect/Program Chair Judy Burnham discussed plans for the 2007 meeting in Charleston as outlined in her Program Committee report, submitted electronically prior to this Executive Board meeting. She also acknowledged members of the Program Planning Committee and thanked them for their assistance. Program budget has been submitted to Tom Basler, Convention Chair. Jane Bridges asked if electronic registration would be available again this year. Judy said yes, through Acteva as last year; link to electronic registration is available on the meeting Website.

Professional Development: Co-Chair Darlene Kelly's report was submitted electronically prior to this meeting. She stated she has received approval for the Regional Medical Library training award in the amount of \$500.00. This will be sufficient to subsidize one class. Darlene is going to check and see if CE registrants will have the ability to select a first- and second-choice class. **Co-Chair Ellen Sayed** held a phone conference with Tom Basler and discussed costs for audiovisual equipment and refreshments. These costs are not included in the CE budget. All speakers have given us their commitments to attend. Air travel cost estimates are listed as higher than they likely will turn out to be. Toni Yancey stated that classes taught by RML personnel will be carried out at no charge to the Chapter. Cutoff date for CE registration will be October 12, 2007. The Technology Symposium is scheduled from 9:00 AM – 3:00 PM, according to Judy Burnham, and can handle a maximum of 60 registrants; therefore, only the first 60 people to register will be the ones allowed to attend the program.

2007 Convention Chair Tom Basler's report was submitted electronically prior to the Executive Board meeting. It was noted that MLA has a planning manual available on MLANet (Chapter Council area of MLANet) to assist in future meeting planning activities. [Secretary's note: that manual, called "Chapter Meeting Guidelines," is available from http://www.chaptercouncil.mlanet.org/projects_programs/chapter%20meeting%20guidelines.doc]

2008 Convention Chair Scott Plutchak's report was submitted electronically prior to the Executive Board meeting.

Archivist: Lisa Ennis submitted her report electronically prior to the Board meeting. She made a request for a co-archivist to assist her with her duties.

Benchmarking Committee: Chair **Linda Garr Markwell** plans to attend the Benchmarking Liaison meeting at MLA. MLA will include the Canadian libraries in the next MLA Benchmarking Network Survey, which will begin in the fall of 2007. Linda also reported needing a committee representative from Georgia. Her full report was submitted electronically prior to this meeting.

Bylaws Committee: Chair **Toni Yancey** submitted her report at this meeting. She further discussed the issue of making changes to the Nominating Committee process to bring it in line with chapter bylaws. There was an additional question as to whether members of the Nominating Committee should be allowed to stand for office while serving on that committee.

Chair: Priscilla Stephenson submitted her annual report to MLA in April. A copy of her report was sent electronically to the SoChap Executive Board prior to this meeting.

Chapter Council: Chapter Council Alternate **Jane Bridges** announced locations for future MLA annual meetings: 2008 – Chicago; 2009 – Honolulu; 2010 – Washington DC; 2011 – Minneapolis; 2012 – Seattle; 2013 – Baltimore; 2014 – Chicago. Jane thanked all Chapters for supporting "free" seats at the Chapter Sharing Roundtables. For 2007 there were 350 attendees and 45 topics. **Jane** moved that Southern Chapter sponsor two Chapter Sharing Roundtable seats for new members of MLA in 2008.

Roxanne Nelson seconded, and the motion carried. Chapter Council representative **Danny O'Neal** submitted a full report electronically prior to this meeting.

Communications Committee: Chair **Martha Earl's** report was submitted electronically prior to this meeting.

Credentialing Liaison: Chair Priscilla Stephenson announced that current Credentialing Liaison **Connie Machado** will be replaced by **Cynthia Henderson**. Priscilla will be communicating with previous Credentialing Liaison Jan Orick to determine how this process/procedure will work. It was noted that members do attend credentialing meetings each session.

Governmental Relations: Chair **Kevin Bradford's** report was submitted electronically prior to this meeting. The person selected to serve on Governmental Relations in future will become a SC/MLA appointed official like the MLA Credentialing Liaison and will represent the chapter on MLA's Governmental Relations Committee. (See discussion below under **Strategic Planning**)

History of Southern Chapter: Chair **Laura Kane's** report was submitted electronically prior to this meeting. Committee member **Jason Baker** reported that he is working on cleaning up and digitizing a number of oral history transcripts and summaries. Recordings will be in MP3 format. Priscilla suggested recording sound bytes at the Charleston meeting.

Honors and Awards Committee: Chair **Kay Hogan Smith** submitted her report electronically prior to the meeting. Questions arose regarding identification of MLA Fellows – it was noted that not all current Fellows who are also Southern Chapter members have been awarded honorary member status. This will be resolved by the committee. Additional questions came up concerning the T. Mark Hodges award – why did Chair have to handle the selection process initially? Wording of criteria was unclear that selection would be done by H&A committee. For this year, original criteria will be used; sub-committee will be formed to consider potential nominees. **Jane Bridges** made a motion to move the Hodges award selection process to the Honors and Awards committee. Her motion was seconded by **Judy Burnham** and then approved by the Board.

Hospital Libraries Committee: No report. Nominations are still needed for Hospital Librarian of the Year.

Membership Committee: Chair **Sandy Oelschlegel** submitted her report electronically prior to this meeting. There was a question as to whether to keep offering the membership directory in print, or change to an electronic version. A suggestion was made to add an option to the membership form to request a printed directory; otherwise, an electronic version would be sent. Member could also opt to leave name off the published directory.

Membership Database: Database Manager **Sandra Canham's** report was submitted electronically prior to this meeting. The new membership directory will be released this fall.

Nominating Committee: Chair **Pam Neumann** submitted her report electronically prior to this meeting. The 2007-2008 slate of candidates was presented for discussion and approval by the Board. Vice-Chair/Chair-Elect nominee: Patricia Higginbottom; Secretary/Treasurer nominee: Sandra Canham; MLA Nominating Committee Candidate nominee: Thomas Singarella. **Judy Burnham** moved to approve the slate as submitted; the motion was seconded by **Roxanne Nelson**. There was discussion as to whether it was acceptable for Sandra to be both an appointed and an elected official. Consensus of the Board was that this would be acceptable. The slate was then unanimously approved by the Board.

Parliamentarian Kate Daniels had no activity to report.

Public Relations Committee: Chair **Carolyn Brown** had no activity to report.

Research Committee: Chair **Suzanne Stemler** submitted her report electronically prior to the meeting.

SoChap-L and SCEXEC Moderator: List Moderator **Nelle Williams** submitted her report electronically prior to this meeting.

Southern Expressions Editors: Co-Editors **Jason Baker** and **Nicole Mitchell** submitted their report electronically prior to this meeting.

Strategic Planning Committee: Committee Chair **Sandra Franklin** submitted her report electronically prior to this meeting. Sandra asked for Board approval to move the Chapter's Governmental Relations Committee from a standing committee to an appointed official position. The appointed official would serve as the Chapter's liaison to the MLA Governmental Relations Committee. Following discussion, **Jane Bridges** made a motion to approve the change of status of SoChap's Governmental Relations. **Jason Baker** seconded, and the motion was approved by the Board.

Sandra mentioned that strategic planning is not specifically mentioned in the duties of the Chapter Chair; this should be amended in the Bylaws.

Sandra led a discussion over whether the role of Program Chair should continue to be a responsibility of the Chair-Elect. Other chapters have different models for this process; variations were discussed. Conference Chair-Elect or a similar role would make for a longer commitment but provide good experience for the incoming Chair. Sandra will send proposals on this subject to the Executive List for further discussion.

A question was raised as to the location of the 2009 meeting. It will be held in Tennessee, but the location is still under negotiation with the potential host library. Linda Garr Markwell suggested that perhaps meeting sites could be planned further out. Maybe SoChap could piggyback on MLA's Hilton contract.

Web Site Administrator: Coordinator Justin Robertson submitted his and **Assistant Lisa Ennis'** report electronically prior to this meeting. Justin stated we need to streamline the Website update process, perhaps through a generic Gmail account interface. Committee reports are not current. Linda Garr Markwell also noted that the Southern Chapter page needs to link to the MLA president's page and to the MLA '08 meeting page.

Unfinished business: Honors and Awards Committee nominations for honorary membership were not addressed at this meeting and will be discussed at a later time on the Executive List.

Meeting was adjourned at 9:07 AM.

Respectfully submitted,
Roxanne Nelson
 Secretary/Treasurer

Supplementary Minutes Based on Online Activities May - September, 2007

2007-2008 Election

The election of Southern Chapter officers was carried out electronically for the first time this summer. Voting was open from July 13 – August 3, 2007 and was managed using the online resource *Survey Monkey*. Ballots were distributed using the SOCHAP-L discussion list. Candidate biographies were attached to the email sent to the list, and a link to the online ballot was embedded in the body of the message. Nine paper ballots were also mailed out, since those members did not list email addresses in the Membership database. Of those mailed, two ballots were returned and were counted in vote totals. The electronic voting process required considerable coordination among the Secretary/Treasurer, SOCHAP-L moderator, and Membership Database Manager, with additional invaluable input from the Chair and the rest of the Board. Many thanks to all for their feedback and assistance!

Results:

Vice Chair/Chair Elect: **Patricia Higginbottom** received 179 electronic and 2 hard copy ballot votes for a total of 181. **Thomas Hill** and **Kay Hogan Smith** each received 1 write-in vote.

Secretary/Treasurer: **Sandra Canham** received 178 electronic and 2 hard copy ballot votes for a total of 180. **Karen Roth** received 2 write-in votes.

MLA Nominating Committee Candidate: **Thomas Singarella** received 161 electronic and 1 hard copy ballot votes for a total of 162. **Tom Basler** and **Jan Orick** each received 1 write-in vote.

Balloting for the MLA Nominating Committee nominee was limited to MLA members, which is why the vote total is less than for the other two offices. Voters were not required to cast a ballot for each position, so totals were slightly different.

As a comparison, the total number of ballots cast for each candidate in the 2006 election was 114, with the MLA Nominating Committee nominee receiving 94 votes.

Summary of the balloting process:

Since the SOCHAP-L list was the primary mechanism for ballot distribution, the Membership Database Manager worked closely with the SOCHAP-L Moderator to determine if members needed to be added or removed from the list based on renewal status. Only current members were allowed to vote. Non-renewed members were set to "no-mail" temporarily on the list during the balloting period. Chair Priscilla Stephenson contacted non-renewed members prior to the election to encourage them to rejoin SoChap and thus be eligible to vote. List parameters were modified to allow attachments so that candidate biographies could be included with the ballot. A preliminary ballot was developed and sent out to the EXEC-L list for comment and process testing. Following revisions, the final ballot was sent to the SOCHAP-L list on July 13th. Voting reminders were sent to the list on July 20th (1 week after initial ballot was sent out) and on August 1st (2 days before the end of balloting).


The Secretary/Treasurer was able to use the *Survey Monkey* subscribed account of a colleague to create the ballot, but that will likely not be possible in future years. The Board might consider purchasing short-term access (2-3 months) to *Survey Monkey* each year to allow the Secretary/Treasurer to create and tally the annual ballot. Although *Survey Monkey* does offer free accounts, the number of responses is limited to 100 per survey, which would not be sufficient for balloting purposes. At the present, subscriptions are available at the cost of \$19.95 monthly. Annual memberships are \$200, but offer no real advantages to a short-term subscription, unless we anticipate doing multiple surveys over the course of a year.

Unfinished Board Business

Since there was no time to approve the list of proposed honorary members during the mid-year Board meeting at MLA, Honors and Awards Committee Chair **Kay Hogan Smith** on July 3rd asked for Board approval of the following candidates through an online vote: **Lyn Dennison, Linda Flavin, Eloise Foster, Nunzia Giuse, Lucretia McClure, Pam Neumann, Jocelyn Rankin, Fred Roper, and Pat Thibodeau.** The list of candidates was approved unanimously through an email vote of the Board.

Respectfully submitted,

Roxanne Nelson
Secretary/Treasurer



BOOKKEEPER'S REPORT**SCMLA Fiscal Report (Summary)
October 1, 2006-September 30, 2007**

Opening Balance October 1, 2006 (9/30/06 bank statement): **\$35,119.06**
 Closing Balance September 30, 2007 (9/30/07 bank statement): **\$18,814.38**

Deposits (summary):

Anonymous donation for funding		
T. Mark Hodges Award	\$250.00	
Martha Watkins Scholarship Fund		2625.00
Membership		5960.00
MLA LMS Leadership Grant		2500.00
SCMLA 2006 seed money return		1000.00
SCMLA 2006 meeting income	11,937.15	
Mailing list income		150.00
	Total Deposits:	\$24,422.15

Debits (summary):

Archival Supplies		\$383.28
Awards:		3194.04
Academic Librarian of the Year (ALY);		
Hospital Librarian of the Year (HLY); &		
Honorary Members Awards:	\$705.02	
2006 First Time Attendee Award:	884.02	
2007 First Time Attendee Award:	375.00	
2006 Research Awards:	800.00	
2005 Research Project Grant:	430.00	
Executive Board Mtg. Expense (10/16/06)		335.99
Insurance; Federal Filing Fee		507.00
Membership Expenses		2177.91
Directory expenses	\$1927.77	
Other expenses	250.14	
MLA Chapter Sharing Roundtables Donation		60.00
SCMLA 2007 Seed Money		2000.00
SCMLA Website Hosting		270.00
Transfer of funds from SCMLA checking account		
to Martha Watkins Scholarship Fund CD:		6798.61
1/31/07	\$3090.00	
3/21/07	3708.61	
Transfer of funds from SCMLA checking account		
to 8-month CD:		25000.00
	Total Debits:	\$40,726.83

Martha Watkins Scholarship Fund CD balance: **\$20,120.59**
 Matures on 11/20/07
 5% APY
 SCMLA CD balance: **\$25,000.00**
 Matures on 3/12/2008
 5% APY
 2006 Calendar Year Interest from Combined Tax Statements: **\$415.58**

SCMLA Fiscal Report (Summary)
October 1, 2006-September 30, 2007
Page 2

Submitted by:
 Pam Neumann
 SCMLA Bookkeeper
 October 10, 2007
 Revised October 22, 2007

SC/MLA CHAPTER COUNCIL REPRESENTATIVE / ALTERNATE

Chapter Council – 2007 Annual Report
November 2007

Southern Chapter was represented at the Chapter Council meeting held on Saturday, May 19th during the 2007 MLA meeting in Philadelphia, PA. In attendance were Chapter Council Representative Danny O'Neal and CC Alternate, Jane Bridges.

The Roundtables Luncheon in Philadelphia hosted 350 people registered for 45 tables and 29 topics. An article appeared in the October, 2007 *MLA News* about the roundtables with a call for people to complete the annual survey to submit their topic choices. This survey is a good source of programming information for our Chapter, so SC/MLA members are encouraged to participate.

We are honored that MLA Executive Director Carla Funk and MLA President Mark J. Funk will be present at this year's Meeting. Don't miss Carla and Mark's MLA Update, Friday, November 16th, 11:30am on what's happening at the national level and Mark's plans for the rest of the year. Mark is urging us all to "Just Connect" by *Connecting to Ourselves, and Connecting to Others.* For more information about Mark and the goals of his presidency, go to <http://president.mlanet.org/mfunk/>.

We're also happy to report that Carla and next year's MLA President, Mary L. Ryan, have accepted our invitations to join us for the 2008 Annual Meeting in Birmingham, AL.

October marked the 11th observance of National Medical Librarians Month. This year's theme was "Looking for Answers? @sk Your Medical Librarian, Your Key to Quality Information." As always, MLA provided ideas and materials, accessible at the homepage, <http://mlanet.org/resources/nml-month/>. If your library promoted this year's event, submit your activities to MLA's Creative Promotions Award contest. The deadline for this year's submissions is November 30, 2007.

And speaking of MLA deadlines, a number of them are approaching:

- Nomination deadlines for all awards was November 1. The application deadline for grants and scholarships is December 1, unless otherwise noted. More information and applications are available at <http://www.mlanet.org/awards>, or contact Lisa C. Fried at MLA: 312-419-9094 ext. 28 or mlapd2@mlahq.org.
- The deadline for applying to serve on an MLA committee was October 31st. Shame on you if you missed it. The application is always available online at: <http://www.mlanet.org/members/comappf.html>.
- The deadline to submit your abstracts for papers and posters to be presented at MLA 2007 in Chicago, IL, May 16th – 21st, has passed.

Following Philadelphia, the meeting locations and dates for the next 3 years are:

2008 - Chicago, IL, May 16-21
 2009 - Honolulu, HI, May 15-20

2010 - Washington, DC, May 21-26

Over the past year, we have routinely forwarded e-mails and announcements from MLA about events and projects of interest to everyone in Southern Chapter. If you are an MLA member and subscribe to MLA-FOCUS some of those messages may duplicate information you have already received. We apologize for that, but want to be sure everyone (including non-MLA members) stays informed. If you are one of the 52 SC/MLA members who are NOT MLA members, we urge you to consider MLA membership. Information about the many benefits of MLA membership and an online form are available at:

<https://www.mlanet.org/joinmla/mbrappf.html>.

*Respectfully submitted by
Danny O'Neal, Chapter Council Representative
Jane Bridges, Chapter Council Alternate*

2007 PROGRAM COMMITTEE

Members: Judy Burnham, Chair
Barbara Shearer FL
Brenda Curry-Wimberly GA
Elizabeth Connor SC
Mandy Bayer MD
Nancy McKeehan SC
Martha Earl TN
Ruth Riley SC
Lee Vucovich AL
Brenda Green TN

Theme - **Designing Our Future**

General Sessions – (Responsible Committee members: Judy Burnham and Ruth Riley)

General Session I – Defining Our Future

Keynote speaker

George Needham, Vice President Membership Services, OCLC

Reaction Panel

Gabe Rios, UAB Lister Hill Library

Michele Kraft, Krafty Librarian blog, hospital librarian

Focus: OCLC *Perceptions of Libraries and Information Resources* and *Environmental Scan*.
What is the perception of libraries; how can an environmental scan help plan for the future; how can librarians design their future.

General Session II – Medical Librarians “in Context”: Working Outside the Library to Improve Patient Care.

Speakers:

Laura Cousineau, MLS, MUSC Library

Gautham K. Suresh, MD, EBM Faculty Head, MUSC Dept of Pediatrics

Pat Cawley, MD, MUSC Medical Director

Elaine Amella, PhD, APRN, BC, Assoc Dean for Research, MUSC College of Nursing

Focus: Programs at MUSC that identify and utilize the value that librarians bring to the healthcare team and discuss collaborative efforts in health care education. Session will offer ideas for expanding the librarian's roles and value to the clinical care missions of the institution.

General Session III – Charting the Course for the 21st Century, NLM's Long Range Plan, 2006-2016

Keynote speaker:

Betsy Humphreys, Deputy Director, National Library of Medicine

Panel Speakers:

- Academic: **Scott Plutchak**
- Hospital: **Jane Bridges**
- Special: **Jocelyn Rankin**

Focus: Keynote will be asked to address the impact of the NLM Long Range Plan on the NLM. Panel will be asked to apply the NLM Long Range Plan to their library and present on the impact, how it will help them to better position their library

Papers – (Responsible Committee Members – Lee Vucovich and Barbara Shearer)

8 sessions (3 time periods) - Lee Vucovich and Barbara Shearer – Martha as consultant

Participants will be asked to address one of the 4 goals or 17 recommendations of the NLM Long Range Plan or the OCLC Environmental Scan Perceptions report in their submissions and presentations. Papers will be grouped after selection process.

Posters – (Responsible Committee Members – Martha Earl)

Posters will be grouped after selection process.

Sharing Roundtables – (Responsible Committee Members – Elizabeth Connor and Mandy Bayer)

Held on Day 4 of the meeting, the purpose of Sharing Roundtables is to discuss General Session topics.

Technology Symposium – (Responsible Committee Members – Brenda Green and Nancy McKeehan)

On Day #2/CE Day, 9am-3pm

Dr. Stephen Bajjaly, USC School of Library and Information Science

Stephen Abrams, Vice President of Innovation, Sirsi/Dynix

- Elizabeth Connor
- Lisa Ennis
- Jasmine Bagay
- Lee Vucovich
- Rosalind Lett
- Mary Virginia Taylor

Publicity – (Responsible Committee Members [working with the Local Arrangements Committee] – Judy Burnham and Ruth Riley)

2007 CONVENTION CHAIR

Tom Basler

SCMLA 2008, Birmingham Annual Meeting Convention Chair

Planning is well underway for the SCMLA 2008 annual meeting will be held at the Ross Bridge Resort in Hoover, Alabama (suburb of Birmingham) from October 26 to October 30. The meeting is being sponsored by the Lister Hill Library of the University of Alabama at Birmingham (LHL) and the Alabama Health Libraries Association (ALHeLA).

An initial brainstorming meeting was held in March 2007 at LHL. Subsequent to that, the conference chair (T. Scott Plutchak), working with the Greater Birmingham Convention & Visitors Bureau, identified potential hotel sites and received proposals from four hotels. A site selection committee (Plutchak, along with Tracy Powell and Lynn Fortney), reviewed the proposals and selected two hotels for site visits. Subsequent to the site visits, the committee recommended the Ross Bridge Resort site to the Executive Committee.

The conference planning committee consists of: Plutchak (conference chair); Pat Higginbottom, SCMLA chair-elect designate (program); Gabe Rios (hospitality); Liz Lorbeer (exhibits & sponsorships); Valerie Gordon (registration); and Lisa Ennis (web communications). Due to the happy accident of having the

chair-elect at the same institution as the rest of the members of the conference planning committee, we are anticipating relatively smooth coordination and communication among the various committees and committee members. Several of the subcommittees have established wikis for their committees, which we anticipate will be the primary communication medium.

The preliminary schedule anticipates the following:

Monday, October 27: CE day, exhibit setup, Welcome Reception

Tuesday, October 28: 1st conference day, closing of exhibits, local dine-arounds

Wednesday, October 29: 2nd conference day, closing banquet

Thursday, October 30: Conference closes at noon

The program committee expects to finalize its recommendation for theme and logo during the 2007 meeting in Charleston. We anticipate having the preliminary meeting website up shortly after the 2007 meeting. The website will be organized around a blog, and we are planning a variety of activities during the course of the year to engage SCMLA members.

Respectfully submitted,

T. Scott Plutchak

Conference chair

October 31, 2007

REPORTS OF APPOINTED OFFICIALS

ARCHIVIST

Archivist Annual Report

October 31, 2007

1. Nicole Mitchell was appointed co-Archivist.
2. Used materials to respond to queries from chapter members.
3. Working to create a new inventory and finding aid for the collection.
 - a. See <http://www.scmla.org/archives/>
 - i. Created subdirectory for archival pages
 - ii. Included main.css, footer, and header includes
 - iii. Included anti-spam email script
 - b. Posted new oral history PDFs
 - i. See <http://www.scmla.org/history/>

Goals:

1. PDF old *Southern Expressions* for inclusion on the website.
 - a. Add metadata to all issues
2. Continue working on the Needs List.

Respectfully Submitted,
Lisa Ennis and Nicole Mitchell

MAIL LIST MODERATOR

SOCHAP-L Annual Report

The Electronic Discussion List of the Southern Chapter/ Medical Library Association

November 2007**SOCHAP-L Statistics**

Month	Messages
November2006	25
December 2006	13
January 2007	20
February 2007	31
March 2007	19
April 2007	25
May 2007	31
June 2007	26
July 2007	19
August 2007	23
September 2007	32
October 2007	32
Total	296

Number of Subscribers - 367

Added Since Nov 2006 - 42

Updated Since Nov 2006 - 63

Removed Since Nov 2006 - 27

Number of non-renewed members set to "No Mail" during voting period - 74

Respectfully submitted by:
 Nelle Williams
 SOCHAP-L Listserv Moderator
 University of Alabama Health Sciences Library
 Email: nwilliam@cchs.ua.edu

MEMBERSHIP DATABASE COORDINATOR (see below with report of Membership Committee)

MLA BENCHMARKING LIAISON, Linda Garr Markwell

**Southern Chapter Benchmarking Committee Report
 October, 2007**

The SC Benchmarking Committee, which is composed of one member from Southern Chapter state, Puerto Rico and the Virgin Islands, is almost fully selected:

AL – Tracy Powell	PR – Elsa Lopez
FL – Sue Felber	SC – Kay Smith
GA – vacant	TN – Jan Haley
MS – Keri Swaggart	VI – vacant

The representative(s) for the Virgin Islands and Georgia are still in the process of being recruited.

The Committee will be chaired by the MLA Benchmarking Chapter Liaison (BCL), the new title for the Benchmarking Chapter Educator/Enhancer, Linda Garr Markwell. The revised BCL role, overview and job responsibilities are attached again for this years report as information.

The goals of the newly created Benchmarking Committee for the October, 2006 to October 2007 are:

- appoint and maintain a Committee with one member from each of the states within Southern Chapter, Puerto Rico and the Virgin Islands
- encourage the librarians/libraries of the Southern Chapter members (all members with the exception of those medical school librarians/libraries reporting statistics to AAHSLD) to participate in the MLA Benchmarking Network during its next open entry period
- work with the committee members to educate Southern Chapter members about the advantages of participating in the MLA Benchmarking Network
- work with the committee members to develop publicity for each state, PR, and VI representative to use in encouraging the Southern Chapter librarians to participate in the MLA Benchmarking Network

COMMUNICATIONS:

1. The MLA Benchmarking Network is open for data entry until December 31, 2007.
2. Southern Chapter members who are not MLA members may participate in the survey. Those non-MLA Southern Chapter members who participate will need to pay for the survey results. The cost will be approximately \$100.00

BCL List on MLANET: The Chapter Liaisons are listed on MLANET at the following URL:

http://www.mlanet.org/members/benchmark/bcl_list.html

Chapter Council Liaison to Benchmarking Editorial Board: Melissa Just

Benchmarking Network Editorial Board:

Michelle Volesko Brewer – Chair (6/06-5/07)	Douglas Joubert (6/05-5/08)
Melissa Just – Chapter Council Liaison (1/04-5/07)	Connie Schardt – Board Liaison (6/06-5/07)
Patricia Pinkowski – Section Council Liaison (6/06-5/07)	Robert Cagna (11/06-5/09)
Mary Moore, PhD – AAHSL Liaison (6/06-5/07)	Janet Cowen (12/06-5/10)
To Be Appointed – Hospital Libraries Section Liaison	Jeannine Cyr Gluck (1/04-5/07)
Kate Corcoran – Staff Liaison	Sherry McGee (11/08-5/10)

Submitted by: Linda Garr Markwell, SC Benchmarking Chapter Liaison (BCL) November, 2007

MLA CREDENTIALING LIAISON, Cynthia Henderson

NEWSLETTER EDITORS

Southern Expressions
Annual Report
October 31, 2007

Jason and I have produced four issues since the last annual meeting.

Everyone has been extremely supportive and has continued to submit a variety of news items, photos, and articles. In the summer issue, Michael Fitts initiated a new column called “Librarian Issues.” We are excited about this new column and hope that others will consider contributing as well.

Jason and I, along with chapter archivist Lisa Ennis, are working to make PDFs of past issues of *Southern Expressions* to include on the website.

We have enjoyed working with everyone this year and look forward to coming issues. As always, please continue to submit news and articles. Also, please consider the request from Communications Committee Chair Martha Earl to drive the content of *Southern Expressions* by writing a column or sending in a story.

Respectfully submitted,
Jason Baker
Nicole Mitchell

PARLIAMENTARIAN, Kate Daniels

WEB SITE COORDINATOR 2007 Annual Report

This year has consisted mostly of maintenance on the SC/MLA website – although some new content has been added – particularly to the chapter history and oral history sections.

Lisa Ennis has been a fantastic help this year as the web site coordinator, so much so, in fact that I feel her designation should be changed to “Co-Web Site Coordinator.” After overseeing the site for several years I have come to realize that this job really needs two rather than one coordinator. I would urge the executive committee to consider changing this “office” so it would include two site coordinators (much like *Southern Expressions* has two co-editors).

Lisa and I, with assistance from a web specialist at UAB named Randy Tims are planning on streamlining the entire site over the next year. Although the basic design and look will remain the same we will be converting the site so it employs more cascading style sheet (CSS) coding. This will make the easier to update and change. Additionally, the CSS will help us in our other goal to make the site more ADA (American Disabilities Act) compliant – particularly for the vision impaired.

Respectfully submitted
Justin Robertson, Southern Chapter/MLA Web Coordinator
Lisa Ennis, Assistant Web Coordinator
11/08/2007

COMMITTEE REPORTS

BYLAWS COMMITTEE

Members

Toni Yancey, Chair	MD 2007
Michael Scott	FL 2009
Joe Swanson	GA 2008

COMMUNICATIONS COMMITTEE

The members of the Communications Committee for 2006-2007 were as follows:

Martha Earl, Chair, 2005-07

Ex Officio:

Southern Expressions--Nicole Mitchell and Jason Baker

Membership Committee Chair--Sandy Oelschlegel

Web Site Administrator--Justin Robertson

Assistant Web Site Administrator--Lisa Ennis

List Moderator--Nelle Williams

Membership Database Manager--Sandra Canham

Members:

AL--Lee Clemans-Taylor, 2007

FL--Barbara Shearer, 2007

GA--Rosalind Lett, 2007

MS--Lauren Young, 2007

PR--Charles Segui Caballero, 2007

SC--Roz Anderson, 2009

TN--Cynthia Vaughn, 2008

Website: Justin Robertson - separate report submitted

Southern Expressions: Nicole and Jason submitted a separate report

SOCHAP-L: Nelle submitted a separate report.

SC/MLA Member Survey:

The results from the fall 2006 membership survey provided some interesting comments for changes in SC/MLA publications. Included in those ideas were specific suggestions for the discussion list, the web site, and *Southern Expressions*. The three month trial of the change in the 'Reply-to' function was successful in reducing the number of accidental posts to SoChap-l. The policy will remain in force. Justin requested updated information for committee members. He worked with Lisa, the other members of the Communications Committee, and the SC/MLA President and Secretary to streamline the process of updating the website. Nicole and Jason sent out a call for column editors and received some responses. The Communications Committee Chair sent a reminder to the discussion list of how to contact state reporters.

Soumitra Kayal left South Carolina. Roz Anderson stepped up to replace him as the South Carolina representative.

A member suggested that a way be found to organize the updating of SC/MLA web pages more efficiently. A form was suggested. However, since the information flows from the top down, the decision was made for the President to have the Secretary send reports to Justin and Lisa after Board meetings, and that the President send the names of Committee members to Justin and Lisa after the President has the completed list. The President will also remind Board members to check the parts of the website related to their committee or function and to let Justin and Lisa know of any changes needed.

Some members suggested adding RSS and blog features to the website. Lisa replied that it is technically possible to do this on the SC/MLA server. Since the website appears to have PHP and MySQL, she could install blog software with RSS feeds. The website includes a program called Fantastico. Fantastico provides ready access to a variety of applications, including easy to install and maintain blogs and wikis. She recommends using the site that we have. The webmasters will need to do some clean-up. She was also checking with MLA regarding wiki possibilities for the archives. Justin agreed that it would be easy to set up a blog or wiki with an RSS feed on the website. He suggested a wiki instead of a blog due to usability. He recommends polling members to see if they would use either of these services and if so, whether they would prefer a wiki or a blog. Lisa noted that if we want the SC/MLA website to become a wiki or a blog, then we would want it to have the SC/MLA domain name.

The President suggested adding more MLA links to the SC/MLA website. Lee Clemans-Taylor, the incoming Communications Committee Chair, will bring this question to the incoming committee during the 2007-08 year.

Respectfully submitted,

Martha Earl

GOVERNMENTAL RELATIONS COMMITTEE
(Changed to MLA Governmental Relations Committee Liaison, May 2007)

SC/MLA Governmental Relations Committee Annual Report
May 2007

Committee Members

The current members are:

MEMBERS	STATE	TERM ENDS
Kevin Bradford	GA	2008
Stephen Golanka	TN	2008
Briget Livingstone	SC	2009

ALAWON Messages

6 messages from the American Library Association Washington Office Newslite (ALAWON) were distributed to Southern Chapter members via email. The ALAWON Archives are available at: <http://www.ala.org/ala/washoff/washnews/news.htm>.

Respectfully submitted,

Kevin Bradford
Chair, Governmental Relations Committee

HISTORY OF SOUTHERN CHAPTER COMMITTEE
Annual Report: October 2006 – October 2007

COMMITTEE MEMBERS

Laura Kane, Chair (SC) – 2008
Carla Clark (FL) – 2008
Richard Lane Wallace (TN) – 2007
Mary Virginia Taylor (TN) – 2007
Nicole Mitchell (AL) – 2009
Jason B. Baker (AL) – 2009
Sylvia McAphee (AL) – 2009
Lindsay Haynes (GA) – 2009
Mary Fielder (GA) – 2009
Helvi McCall-Price (MS) – 2008
Carmen Santos-Corrada (PR) – 2008

ACCOMPLISHMENTS

Membership

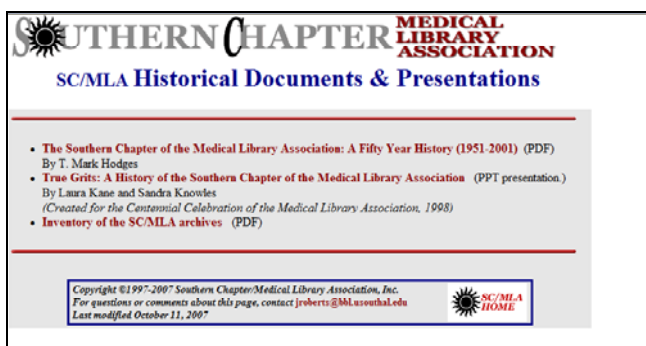
- The committee began with a blank slate (all slots were vacant).
- All slots were filled with representation from all SC/MLA states (some states have more than one representative).
- Terms were staggered to ensure continuity in the future.

Oral History Project

- Consulted with Bernie Smith (MLA Oral History Committee) to discuss issues regarding chapter Oral Histories and MLA Oral Histories. SC/MLA's Oral History project will be a model for other chapter oral history projects. (3/30/07 - Laura Kane)
- List of Interview Questions compiled and made official 1/31/07. Questions loaded to Oral History Web page.
- Oral History links to MLA pages updated
- Summaries of Interviews completed:
 - Ted Srygley (summary done by Laura Kane)
 - Bill Leazer (summary done by Laura Kane)
 - Ann Macomber (summary done by Carla Clark)
- Summaries of Interviews in process:
 - Irene Graham (to be done by Helvi McCall Price)
 - Nilca Parrilla (to be done by Laura Kane)
 - Desmond Koster (to be done by Laura Kane)
- New Oral Histories Completed:
 - **Nilca I. Parrilla** (Puerto Rico) – interview conducted by Carmen M. Santos Corrada 3/1/07 (sent to archives; summary pending)
 - **Lyn Dennison** (Augusta, GA) – interview conducted by Lindsay Haynes 6/13/07 (summary pending; not yet sent to archives)
- New Oral Histories Pending (to be conducted at the annual meeting in Charleston, S.C. November 12-16, 2007):
 - **Faith Meakin**
 - **Sarah Gable**
 - **Nancy Clemmons**
 - **Karen Thompson Rosati**
 - **Ken Robichaux**
 - **Anne Robichaux**
 - **Janet Fisher**
 - **Connie Machado** (oral history will not be done in person; instead, she will WRITE her answers to the official questions)
- Other OH Projects Pending:
 - All transcripts of Oral Histories to be converted to .PDF format & loaded to Web page (Jason Baker)

Web Page Updates

- Membership roster was loaded
- 2003-04 Annual Report was loaded
- "Information About this Committee" was edited and loaded
- Committee Manual was edited/updated and loaded
- Oral History Project information was updated and loaded
- New "SC/MLA Historical Documents & Presentations" Web Page created:



(This Web page can be accessed from the main SC/MLA page under “History” or through the History Committee Web page.)

Communication

- “Help Preserve Southern Chapter History: Nominate an Oral History Candidate!” (in *Southern Expressions* vol. 23, no.1, Winter 2007)
- Sent message to SC/MLA listserv 5/11/07 asking for oral history nominations

October 24, 2007

HONORS AND AWARDS COMMITTEE

Annual Report 2006-2007

Kay Hogan Smith, Chair

The following SC/MLA members served as their state’s representatives on the Honors & Awards Committee this year:

- Pat Higginbottom (AL)
 - Nancy Schaefer (FL)
 - Mary C. Lynch/Roxanne Nelson (GA)
 - Helvi McCall (MS)
 - Roz McConnaughy Anderson(SC)
 - Lin Wu (TN)
- [We were unable to identify a representative for Puerto Rico.]

The following members were awarded Honorary Membership either by virtue of acknowledgement of significant contributions to Southern Chapter MLA upon their retirement or by virtue of their being both Southern Chapter MLA members and MLA Fellows or both.

- Linda Flavin
- Lyn Dennison
- Pam Neumann
- Eloise Foster
- Nunzia Giuse
- Lucretia McClure
- Jocelyn Rankin
- Fred Roper
- Pat Thibodeau

There were two contenders for First Time Attendee Scholarship this year. Upon due consideration, the award was granted to Trey Lemley of University of South Alabama Biomedical Library.

The Academic Librarian of the Year Award was presented to Nancy McKeehan of the Medical University of South Carolina.

The call for nominations for the Martha Watkins Scholarship was issued in February, but the committee received no responses this year. A (non-binding) suggestion has been offered that responsibility for this award might be moved to the Hospital Libraries Committee in view of the target population for the award and their ability to promote it within that group.

Academic Librarian of the Year 2005 Jie Lie was nominated for MLA Estelle Brodman Award this year, as her nomination for this award was inadvertently overlooked last year. (The previous year's Academic Librarian of the Year rather than the current year's is normally nominated for the Brodman Award.)

The following members should be acknowledged as having retired in the past year:

- Mary Ann Camp
- Virginia Segrest Hughson
- Tom Williams
- Mary King Givens
- Faith Meakin
- Henry Lemkau

A message was sent out prior to this report requesting information on deceased members for acknowledgement by the association. No input has been received in response to that request as of this report.

Committee chair Kay Hogan Smith is currently working on updating the manual for the committee and will have it ready for the next committee chair by the end of the year.

HOSPITAL LIBRARIES COMMITTEE

Brenda Curry-Wimberly, Chair

October 2007

Committee Members, state affiliation and end of term

Beth Addis	SC 2009
Susan McCullough	FL 2008
Marilyn Teolis	TN 2009
CJ Bryant	AL 2009
Brenda Curry-Wimberly, Chair	GA 2009

Articles promoting hospital librarianship were reported and printed in *Southern Expressions*.

Programming and speakers have been arranged for the annual meeting in Charleston. Jan Haley and Amy Gideon are the invited speakers for the Hospital Librarian Luncheon/Symposium. The topic for the symposium is "Library Blueprints for the Future." The program will describe how marketing and outreach are keys to the success of our libraries. Special thanks to all who assisted with this year's symposium.

Nominations for the 2007 Hospital Librarian of the Year Award were solicited on the SoChap-I mail list and in *Southern Expressions*. The committee reviewed the applications, and Karen Roth, Morton Mease Health Care was selected as the 2007 Hospital Librarian of the Year. Karen will be presented with a plaque and \$250.00 at the Charleston business meeting.

The committee will be seeking new members to replace member whose terms have expired. Those states are Mississippi and Puerto Rico.

It has been a privilege to serve the Chapter and the Hospital Librarians as Chair. I look forward to serving next year!

Thanks for the opportunity!

Brenda Curry-Wimberly M.S.L.S, Chair

MEMBERSHIP COMMITTEE and MEMBERSHIP DATABASE COORDINATOR

Submitted by Sandy Oelschlegel, Chair and
Sandra Canham, Database Coordinator
October 2007

Recruitment & Retention

In March, Database Coordinator Sandra Canham provided a spreadsheet of members who had not renewed their memberships for 2005 or 2006. The table below illustrates the number in each state.

State	Non-renewals
Alabama	19
Florida	34
Georgia	46
Mississippi	16
South Carolina	12
Puerto Rico	8
Tennessee	23
Other	8

Individual emails to each of the people on the spreadsheet were sent, encouraging them to re-join including "Ten Reasons to Join SC/MLA." A similar notice went out on the general Chapter mail list. The results were very good, with many renewals resulting. Below is a current breakdown of the status of each state.

2007 Membership Status as of October, 2007

Alabama 2007

34 Renewals
5 new Members
8 Non-accountable (no response to renewing for 2007)

Florida 2007

61 Renewals
9 New
13 No Response
1 accountable (career change)

Georgia 2007

58 Renewals
7 New
17 Non-accountable (no response)
2 Accountable (retired, moved)

Mississippi 2007

16 Renewals
3 New
3 Non-Accountable (no response)

South Carolina 2007

24 Renewals
5 new
1 Accountable (retired)
5 Non-accountable (no response)

Tennessee 2007

44 Renewals
2 New
3 Accountable (retired/new career)
8 Non-accountable (no response)

Puerto Rico 2007

8 Renewals
0 New
3 Non-accountable (no response)

Other

17 Renewal
1 new
1 New (joined for meeting only--not listed)

1 Accountable (moved)

2 Non-Accountable (no response)

To encourage new membership, Nadine Dexter attended the MLA New Members Breakfast and handed out information to those attending.

Web Site Update

Sandra Canham requested that the Webmaster for Southern Chapter's web site update the membership form to reflect her new address in order to ensure the membership forms would come to her directly. Contact information for the Chair and committee members (see Appendix A) was also updated at that time. Sandra Canham has recently been in contact with Randy Tims and Lisa Ennis from UAB about updating online forms, including the form for the mentoring program and for the change of address information. The goal is to have the change of address form be set up to email the information directly to Sandra Canham

<http://www.scmla.org/mentprog.htm>

<http://www.scmla.org/chanform.htm>

Membership Database Manager Report Membership: January 1, 2007– October 31, 2007

Membership	262	Paid Renewals
	33	Paid New/Returning Members
	23	Honorary Members
	318	Total
Non-renewed	11	Accountable (e.g. retired, moved, career change)
	55	Unaccountable (no response, joined for meeting discount, etc.)

As of October 31, 2007 the Southern Chapter membership has a total of 318 members including 23 honorary members. Thirty-three new members have joined the Association: (5) Alabama, (7) Georgia, (9) Florida, (3) Mississippi, (5) South Carolina, (2) Tennessee and (2) Other.

Membership Directories were sent in September to the 2006-2007 Southern Chapter members. An addendum will be sent in mid-December through the Chapter's electronic mail list.

Membership expenses for the fiscal year were \$2,177.01. This included expenses for printing and mailing the membership directory as well as sending out renewal membership forms in December 2006.

In early August, the Charleston local arrangement committee asked for the list of members who have given Southern Chapter permission to release their name for non-chapter mailing lists. A database search retrieved 135 members from the 2006 and 2007 membership rolls which I sent to the local arrangement committee.

Submitted by:

Sandra L Canham, Membership Database Manager

Appendix A:

2006-2007 Membership Committee

Leadership of the membership committee changed in October 2006 from Brenda Green of Tennessee to Sandy Oelschlegel of Tennessee. Appointments of several other members were terminating in 2006 and replacement members were secured.

Letters were sent to the following committee members thanking them for their committee work:

- Jodi Upton Kuehl AL
- Sandra Canham FL
- Kathy Davis GA

The current Membership Committee is as follows

Chair – 2009
Sandy Oelschlegel, Director
Preston Medical Library
University of Tennessee Graduate School of Medicine
1924 Alcoa Hwy., Drawer U-111
Knoxville, TN 37920-6999
Phone 865-544-9525
Fax 865-544-9527

Alabama - 2009
Sondra Jean Pfeiffer
Lister Hill Library Of Health Sciences
LHL 110C
1530 3RD AVE S
BIRMINGHAM AL 35294-001
(205) 934-2230
Sondra@uab.edu

Florida - 2009
Nadine Dexter, Head of Public Services
Florida State University College of Medicine
Charlotte Edwards Maguire Medical Library
1115 West Call St.
Tallahassee, FL 32306-4300
850-644-6683
850-644-9942 (FAX)
nadine.dexter@med.fsu.edu

Georgia - 2009
Kristin A. Howard, Library Instructor & Technical Services Librarian
Medical Library and Learning Resources Center
Mercer University School of Medicine
1550 College Street
Macon, GA 31207-0001
478-301-2881
478-301-2051 (Fax)
howard_ka@mercer.edu

Mississippi - 2009
David Juergens, Head, Collection Development
Rowland Medical Library
University of Mississippi Medical center
2500 N State St.
Jackson MS 39216-4505
601-984-1270
601-984-1262 9 (fax)
djuergen@rowland.umsmed.edu

Puerto Rico - 2008
Margarita M Gonzalez Perez
Medical Sciences Campus Library
University of Puerto Rico
PO Box 22327
San Juan PR 00931
787-758-2525
787-759-6713 (fax)
mmgonzales@rcm.urp.edu

South Carolina - 2008
 Felicia Yeh, Assistant Director for Collection Development
 School of Medicine Library
 University of South Carolina
 Columbia SC 29208
 803-733-1509
 803-733-1509 (fax)
Felicia@med.sc.edu

Tennessee – 2009
 Sandy Oelschlegel, Director
 Preston Medical Library
 University of Tennessee Graduate School of Medicine
 1924 Alcoa Hwy., Drawer U-111
 Knoxville, TN 37920-6999
 Phone 865-544-9525
 Fax 865-544-9527

Ex-Officio Member
 Membership Database Manager
 Sandra L. Canham, Assistant Professor
 Education Services Librarian
 Greenblatt Library
 Medical College of Georgia
 Augusta, Georgia 30912-4400
 706-721-0299
 706-721-7625 (Fax)
SCANHAM@mail.mcg.edu

NOMINATING COMMITTEE

Nominating Committee—2006/2007 Annual Report
 October 1, 2006-September 30, 2007

Members of the 2006/2007 Nominating Committee are: Clista Clanton (AL), Michael Fitts (AL), Brenda Green (TN), Sylvia Kyle (FL) and Judy Burnham, Ex Officio. These members were chosen based on each of them indicating a desire to serve on the Nominating Committee or “any” committee. The term of this committee is one year (2006/2007).

The charge of the committee was to present a slate for the following offices: Vice-Chair/Chair-Elect; Secretary/Treasurer; and MLA Nominating Committee Candidate. The committee came up with a list of potential candidates for each office. After deliberations and votes by the committee the following candidates were selected as our 2007/2008 candidates of choice:

Vice-Chair/Chair-Elect
 Patricia Higginbottom, Lister Hill Library, University of Alabama at Birmingham
 Secretary/Treasurer
 Sandra Canham, Greenblatt Library, Medical College of Georgia
 MLA Nominating Committee Candidate
 Thomas Singarella, Ph.D., Health Sciences Library & Biocommunications Center,
 University of Tennessee, Memphis

Each of these candidates agreed to accept this nomination. Upon approval of the proposed slate by the SCMLA Executive Board, I obtained biographical information on each candidate and sent this information to Roxanne Nelson, SCMLA Secretary/Treasurer. An online ballot was made available and the

membership voted in favor of this slate of officers. Their terms will begin at the close of the 2007 annual business meeting in Charleston, SC.

Respectfully submitted by
Pam Neumann
Chair, Nominating Committee
October 22, 2007

PROFESSIONAL DEVELOPMENT COMMITTEE

Professional Development Committee Report “Designing Our Future” Annual Report November 2, 2007

Committee Members:

Name	State	Term Ends
Ellen Sayed, Co-chair	AL	2008
Darlene P. Kelly, Co-chair	GA	2007
Linda Butson	FL	2008
Susan Clark	MS	2007
Leslie Duncan	TN	2008
Irma Quinones	PR	2008
Feili Tu	SC	2007

The Professional Development Committee of the SC/MLA was charged with identifying relevant continuing education classes for the 2007 Annual Meeting of the Southern Chapter of the Medical Library Association. The committee members participated in both conference calls and emails. Due to the departure of Ellen Sayed from USA, Leslie Duncan was recruited as co-chair of the committee in August.

The committee developed a slate of 7 potential classes to be taught Tuesday November 13, 2007. However, due to low enrollment the “Grant Proposal Writing” class was cancelled. The class entitled “Designing Effective Online Tutorials” had a maximum of 12 participants. This class is hands-on and will take place at MUSC’s computer lab. All of the other classes will take place at the Francis Marion Hotel.

The morning classes will start at 8:00 am, and the afternoon class will begin at 1:30 pm to allow members to take both a morning and an afternoon class. As of November 1, 2007, the total number of registrants is 50. We anticipate a few more registrations onsite.

In addition, the committee submitted the Training Award Application for the NN/LM Southeastern Atlantic Region and was awarded \$500.00 to subsidize the cost of one CE class. These monies will be applied to the class entitled “Getting Magnetized—Search and Service Strategies for Nursing Excellence.” The check was sent to the SC/MLA bookkeeper, Pam Neumann, and has been received by MUSC.

Our estimated cost for all six classes is \$6,461.00. This includes air travel, lodging, honoraria, registration, and an estimate for taxi and per diem. We believe the classes will make our budget. Final figures will be submitted at the end of the meeting.

In addition, Tom Basler has agreed to supply audio-visual equipment for the classes. Hence, these costs are not included in our prices. Furthermore, Tom Basler will factor in Acteva registration costs into the overall meeting budget, so these additional costs are not factored into the continuing education budget.

Leslie Duncan of the National Limb Loss Information Center in Tennessee and Jason Baker of the University of Alabama, Birmingham have been appointed by Judy Burnham, Chair-Elect, to co-chair the Professional Development Committee for 2007/08.

Listed below are the incoming members (2007/08) for the Professional Development Committee:

Leslie Duncan - TN co-chair (2005-2008)
Jason Baker - AL co-chair (2008-2010)

Linda Butson – FL (2006 -2008)
Roland Welmaker, Sr., PhD – GA (2008-2010)
Candace Vance – MS (2008-2010)

Irma Quinonez Mauras – PR (2006-2008)
Latosha Craig – SC (2008-2010)

Respectfully submitted,

Leslie Duncan, co-chair
Darlene P. Kelly, co-chair

PUBLIC RELATIONS COMMITTEE, Carolyn Brown, Chair

Members

Lisa Boyd	MD 2009
Jan Haley	TN 2007
Allison LoCicero	SC 2007
Nicole Mitchell	AL 2008
Kaye Robertson	FL 2009

ExOfficio

Kay Hogan Smith	Honors & Awards Committee Chair
Priscilla Stephenson	Chair, Southern Chapter MLA

RESEARCH COMMITTEE

Southern Chapter/Medical Library Association
Research Committee Annual Report 2007
November 5, 2007

Leadership of the Research Committee was transferred from Thomas Hill, whose term expired Oct. 2006, to Suzanne Stemler, whose term will expire Oct. 2007. The top priority after SC/MLA Annual was identifying potential new committee member(s) to replace members rotating off. We recruited one new committee member thus bringing our total to seven members. However only 2 of the 7 are hospital librarians; 5 of the 7 are from academic/health center libraries. Two members will rotate off committee in 2007.

2006-2007 SC/MLA Research Committee Members:

COMMITTEE MEMBERS & INSTITUTIONS	TERM EXPIRES
Roumiana Katzarkov Miami Children's Hospital	2009
Teresa Welsh University of Southern Mississippi	2008
Peter Shipman Medical College of Georgia	2008
'Nita Ferree University of Florida	2008

Lisa Antley-Hearn Lexington Medical Center (SC)	2008
Cynthia Vaughn UT Medical Center	2007
Suzanne Stemler University of Miami	2007

EX-OFFICIO MEMBERS

Cheryl Dee
Jocelyn Rankin
Priscilla Stephenson

Research Committee members selected topics and volunteered to write articles addressing those topics for publication in *Southern Expressions*. Thomas Hill's article for the Winter edition of the newsletter announcing paper and poster winners was lost in cyberspace therefore winners were announced in the Spring edition. However, winners were contacted, and award money was distributed. The topic of revision of criteria for judging papers and posters was floated and has been shelved by the committee.

***Southern Expressions* Articles 2007**

Fall

- The fall issue has not yet been published as I write this, but the Research Committee planned to submit an article for that issue.

Summer (23:3)

- Research Spotlight: "Current Research in the Chapter" by Suzanne Stemler, pg. 14-16.
- Final Report, Research Project Grant Winners Report "What Employers are Looking for in Reference Librarians," by Lin Wu and Ping Li, pg. 16-17.
- "Getting Started in Research," by Cynthia Vaughn, pg. 13-14.

Spring (23:2)

- Research Spotlight: "Writing a Research Report," by Teresa Welsh, pg. 12-16.
- Chapter Announcement: "Win a Research Grant," submitted by Suzanne Stemler, pg. 16-17.
- "Annual Meeting Research Presentation Winners," by Suzanne Stemler, pg. 19-20.

Annual Meeting Research Paper and Poster Awards 2006

Research Paper Awards:

- \$300 was awarded to tied first place winners: \$150 to Feili Tu; \$150 to Lin Wu and Ping Li;
- \$300 was awarded to tied second/third place winners: \$100 to Kay H. Smith, \$100 to Lee Vucovich and \$100 to Steven MacCall.

Research Poster Awards:

- \$200 was awarded to Dennis Fell, Judy Burnham, Chad Caswell, Catherine Wood, Amanda Smolinsky, and Anthony Nucherno, first place winners;
- \$100 was awarded to Allison LoCicero, Briget Livingston, Rozalynd McConnaughy who took second prize;
- \$50 was awarded to Karen Roth and Thomas Hill, third place winners. Karen and Thomas asked that their award be kept in the account for the following year's competition.

Research Project Grants

- Received and evaluated one letter of intent for the 2007 Research Project Grant. Invited and received full application and voted to award funding in the amount of \$1000 for the project, *Quantifying the Effectiveness of Interactive Tutorials*. Principal Investigator: Rozalynd Anderson; Co-Principal Investigator: Steven Wilson, both of the University of South Carolina School of Medicine Library.
- There were no Research Project Grants awarded in 2006; the final disbursement of \$430 was made to winners of the 2005 Research Project Grant, Lin Wu and Ping Li.

Web Page

- The web page was updated to reflect changes.

Respectfully submitted,
Suzanne K. Stemler
Chair, Research Committee, 2006-2007

STRATEGIC PLANNING COMMITTEE REPORT

Sandra Franklin, Past Past Chair

OCTOBER 31, 2007

The Strategic Planning Committee makes the following recommendation to addressing the need to identify the Chapter's Program Chair for annual conferences in advance of our current practice: That Southern Chapter establishes, as part of the succession to becoming Chair, an earlier appointment as program chair to begin serving two years prior to the annual meeting that s/he will chair.

A suggested wording for chapter bylaws Article IV Officers Section 1. B.

"The term of office of the Chair shall be, in succession, one year as Program Chair-Elect, the second year as Chair-Elect/Program Chair, the third year as Chair, and the fourth year as Immediate Past Chair. No one may serve more than one successive term as Program Chair-Elect, Chair-Elect/Program Chair, Chair and Immediate Past Chair."

Rather than adding an additional year to the commitment as Chair, we suggest that the Immediate Past Chair be responsible for leading the Nominating Committee and Strategic Planning Committee. These recommendations require Bylaws changes in officer and officer duties sections.

This recommendation is the result of discussions at the May 2007 Executive Board meeting at MLA and a recent conference call with the current chair, immediate past chair, incoming chair, chair-elect nominee, and past chair twice removed. This recommendation also validates the practice currently in place – the incoming Program Chair usually begins work in advance of being elected.

Respectfully submitted,
Sandra Franklin, Chair
Strategic Planning Committee