

SCMLA Strategic Planning Committee Manual
October 2010

Membership of this committee includes the Chapter Chair, Chapter Chair-Elect, past Chapter Chair and past Chapter Chair twice removed. Terms run for 4 years, with the last year served as Chair.

Committee chairs shall submit their annual goals to the Chapter Chair, with a copy to the chair of the Strategic Planning Committee, by the end of November annually. These goals are to be primarily special projects and activities, that is, high-level goals above and beyond the committees' standard ongoing responsibilities.

These goals, with anticipated dates of completion, shall be attached to the appropriate section of the Strategic Plan. The Chapter Chair also submits special projects and initiatives agreed upon by the Executive Committee, with their anticipated completion dates, to the Strategic Planning Committee for inclusion in the Plan by the end of November.

The Strategic Planning Committee prepares a draft Plan by December 15th for review and discussion by the Executive Committee. The final Plan shall be completed by January 15th and is posted on the SC/MLA website.

The Strategic Plan serves as a guide for Chapter, highlighting special initiatives and issues being addressed during the year.

Submitted by
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2009-2010 Strategic Planning Committee Chair